



Three Rivers Public Library District Channahon & Minooka IL Board Meeting Minutes July 14, 2021

Call to order: The meeting was called to order at 6:00 p.m. by President Doyle and a quorum was established. Trustees present were: Chesson, Doyle, Hoppe, McEvelly-Reed, Petersen (remotely) and Swick. Absent: McSteen. Also present: Director Offerman, Assistant Director Griggs and Recording Secretary Esposito.

Review and Approval of Consent Agenda: Trustee Swick moved, seconded by Hoppe to accept the Consent Agenda. Ayes: Chesson, Hoppe, McEvelly-Reed, Petersen and Swick. Absent: McSteen.

Public Comments: None

Committee Reports:

- a. Building & Grounds – The Building & Grounds committee meeting for July 14, 2021 was postponed. The Minooka walk-around will be moved to August 11th. Director Offerman provided an update on the Channahon projects.

Old and New Business:

- a. Strategic Planning – Amanda Standerfer was in attendance remotely and reviewed the Strategic Plan Proposal. Trustees provided input on the final vision and mission statement which will be presented for approval at the August meeting.
- b. Covid-19 Update – Director Offerman reviewed the Covid-19 protocols and procedures that were updated in accordance with the CDC guidelines.
- c. Juneteenth State Holiday – Director Offerman recommended that the library remain open during this state holiday. Trustees agreed with the recommendation.
- d. Serving Our Public 4.0, Chapter 6 – Director Offerman reviewed the sixth chapter noting the checklist items that the library has met and those items that the library needs to work on.
- e. Channahon Fence – Trustee Swick moved, seconded by McEvelly-Reed to accept the proposal submitted by Peerless Fence for an amount not to exceed \$14,349.00. Ayes: Chesson, Hoppe, McEvelly-Reed, Petersen and Swick. Absent: McSteen.
- f. Freedom of Information Act Policy – Tabled to August meeting.

Adjournment: Trustee Doyle moved, seconded by Swick to adjourn the meeting at 6:58 p.m. wishing everyone a great month and noting that today is Bastille Day. Motion carried by a voice vote with 5 ayes.

Respectfully submitted,

Diane Chesson, Secretary
Board of Library Trustees
Three Rivers Public Library District