



Channahon & Minooka IL Board Meeting Minutes June 8, 2022

Call to order: The meeting was called to order at 6:00 p.m. by President Doyle and a quorum was established. Trustees present were: Chesson, Doyle, Hoppe, Malone and Swick. Absent: McEvilly-Reed and McSteen. Also present: Executive Director Offerman, Assistant Director Griggs and Recording Secretary Esposito.

Review and Approval of Consent Agenda: Trustee Malone moved, seconded by Hoppe to accept the Consent Agenda. Ayes: Chesson, Hoppe, Malone and Swick. Absent: McEvilly-Reed and McSteen.

Public Comments: None

Committee Reports:

- a. Building & Grounds – The Building & Grounds committee meeting scheduled for June 8th has been postponed to July 2022.

Old and New Business:

- a. Tryon St TIF Agreement – Tabled until July.
- b. FY23 Working Budget – Trustee Hoppe moved, seconded by Chesson to approve the FY23 Working Budget. Ayes: Chesson, Hoppe, Malone and Swick. Absent: McEvilly-Reed and McSteen.
- c. FY23 Board Meeting Schedule 2022-ORD1 – Trustee Chesson moved, seconded by Swick to approve the FY23 Board Meeting Schedule 2022-ORD1. Ayes: Chesson, Hoppe, Malone and Swick. Absent: McEvilly-Reed and McSteen.
- d. Transferring Funds to Special Reserve Fund 2022-ORD2 – Trustee Chesson moved, seconded by Malone to approve Transferring Funds to Special Reserve Fund 2022-ORD2. Ayes: Chesson, Hoppe, Malone and Swick. Absent: McEvilly-Reed and McSteen.
- e. Amending Purposes of Special Reserve Fund 2022-ORD3 – Trustee Hoppe moved, seconded by Swick to approve Amending Purposes of Special Reserve Fund 2022-ORD3. Ayes: Chesson, Hoppe, Malone and Swick. Absent: McEvilly-Reed and McSteen.
- f. Personnel Policy – Tabled until July. Trustees requested changes to reflect paid sick leave to begin at start of employment rather than after a year.
- g. Strategic Planning – Director Offerman reviewed the results of the staff survey as part of the strategic planning initiative.
- h. Serving Our Public 4.0, Chapters 7 & 8 - Director Offerman reviewed Chapters 7 & 8 with trustees and discussed those items that the library still needs to complete.

Adjournment: Trustee Swick moved, seconded by Malone to adjourn the meeting at 6:44 p.m. wishing for a successful Summer Reading Program. Motion carried by a voice vote with 5 ayes.

Respectfully submitted,

Diane Chesson, Secretary
Board of Library Trustees
Three Rivers Public Library District