



**Channahon & Minooka IL
Board Meeting Minutes
October 12, 2022**

Call to order: The meeting was called to order at 6:00 p.m. by President Doyle and a quorum was established. Trustees present were: Chesson, Doyle, Hoppe, Malone, McSteen, Petersen and Swick. Also present: Executive Director Offerman, Assistant Director Griggs and Recording Secretary Esposito.

Review and Approval of Consent Agenda: Trustee Swick moved, seconded by Hoppe to accept the Consent Agenda. Ayes: Chesson, Hoppe, Malone, McSteen, Petersen and Swick.

Public Comments: None

Committee Reports:

- a. Building & Grounds – Did not meet.

Old and New Business:

- a. Audit – Joe Martin was in attendance to review the audit. Trustee Hoppe moved, seconded by Petersen to approve the annual audit. Ayes: Chesson, Hoppe, Malone, McSteen, Petersen and Swick.
- b. Finance Policy – Tabled to examine contract bids limits.
- c. Committees on Local Government Efficiency – The library is required develop a committee by June with Trustees, the Director and members of the community. More information will be forthcoming.
- d. Strategic Planning – Director Offerman has no further updates, however, the architects are working on a proposal for the library.

Adjournment: Trustee Swick moved, seconded by Petersen to adjourn the meeting at 6:26 p.m. wishing everyone a happy Halloween. Motion carried by a voice vote with 6 ayes.

Respectfully submitted,

Diane Chesson, Secretary
Board of Library Trustees
Three Rivers Public Library District