



## **Three Rivers Public Library District Channahon & Minooka IL Board Meeting Minutes August 12, 2020**

Call to order: The meeting was called to order at 6:00 p.m. by President Swick and a quorum was established. Trustees present were: Chesson, McSteen, Petersen, Swick and Young. Absent: Doyle and McEvelly-Reed. Also present: Director Offerman and Recording Secretary Esposito.

Review and Approval of Consent Agenda: The August Consent Agenda was approved. Trustee Chesson moved, seconded by Young to accept the Consent Agenda. Ayes: Chesson, McSteen, Petersen and Young. Absent: Doyle and McEvelly-Reed.

Public Comments: None

Committee Reports:

- a. Building & Grounds – The Building & Grounds committee did not meet.
- b. Community Outreach – The survey has been updated and sent to HR Source for input.

Old and New Business:

- a. Covid-19 Update – Director Offerman informed the board that the library has been making some contingency plans in the event of possible changes.
- b. Strategic Planning – Director Offerman spoke to the library attorney regarding moving the main location from Will to Grundy county. Our attorney reported that it will not be equitable for our patrons in different counties and there would be no financial advantage.
- c. Ordinance 2020-3 Tentative Budget and Appropriation – Trustee McSteen moved, seconded by Petersen to approve Ordinance 2020-3 Tentative Budget and Appropriation. Ayes: Chesson, McSteen, Petersen and Young. Absent: Doyle and McEvelly-Reed
- d. Investment Policy – Trustee Petersen moved, seconded by Young to approve the Investment Policy as amended effective 8/12/2020. Ayes: Chesson, McSteen, Petersen and Young. Absent: Doyle and McEvelly-Reed.
- e. Snow Removal Bids – Trustees decided to continuing with Celtic Landscaping for snow removal.
- f. Student Success Cards – The library is hoping to implement a program this fall in conjunction with the Shorewood-Troy Library to get more library cards to students.
- g. Staff Holiday Dinner – Director Offerman requested trustees discuss alternatives for the staff holiday dinner. This will be discussed further at the next meeting.

Adjournment: Trustee Swick moved, seconded by Young to adjourn the meeting at 6:33 p.m. wishing everyone a happy new school year and happy 5<sup>th</sup> birthday to Gavin Swick. Motion carried by a voice vote with 4 ayes.

Respectfully submitted,

Diane Chesson, Secretary Pro-Tem  
Board of Library Trustees  
Three Rivers Public Library District