



**Three Rivers Public Library District  
Channahon & Minooka IL  
Board Meeting Minutes  
July 8, 2020**

Call to order: The meeting was called to order at 6:00 p.m. by President Swick and a quorum was established. Trustees present were: Chesson, Doyle, McEvelly-Reed, McSteen, Petersen, Swick and Young. Also present: Director Offerman, Assistant Director Griggs and Recording Secretary Esposito.

Review and Approval of Consent Agenda: The July Consent Agenda was approved. Trustee Young moved, seconded by McEvelly-Reed to accept the Consent Agenda. Ayes: Chesson, Doyle, McEvelly-Reed, McSteen, Petersen and Young.

Public Comments: None

Approval of Monthly Expenses: Director Offerman provided copies of the June 2020 monthly bills. Trustee Petersen moved, seconded by Doyle to approve the June 2020 expenses in the amount of \$118,735.45. Ayes: Chesson, Doyle, McEvelly-Reed, McSteen, Petersen and Young.

Committee Reports:

- a. Building & Grounds – The Building & Grounds committee did not meet.
- b. Community Outreach – The Community Outreach committee met virtually and they worked on rewording some of the survey questions. The modifications will be incorporated into the survey so a final can be completed.

Old and New Business:

- a. Covid-19 Update – Director Offerman informed the board the library has opened and curbside remains.
- b. Strategic Planning – Nothing to report.
- c. State Holiday – Director Offerman reported that since Governor Pritzker declared the General Election Day a government holiday, the library may need to close. Director Offerman is awaiting a final answer.
- d. Personnel Policy – Trustee Young moved, seconded by Petersen to approve the Personnel Policy as amended effective 7/8/2020. Ayes: Chesson, Doyle, McEvelly-Reed, McSteen, Petersen and Young

Adjournment: Trustee Swick moved, seconded by Chesson to adjourn the meeting at 6:12 p.m. thanking the staff for their hard work in opening the library during the Covid-19 crisis. Motion carried by a voice vote with 6 ayes.

Respectfully submitted,

Jennifer Doyle, Secretary  
Board of Library Trustees  
Three Rivers Public Library District