



**Three Rivers Public Library District
Channahon & Minooka IL
Board Meeting Minutes
May 13, 2020**

Call to order: The virtual meeting was called to order at 6:05 p.m. by Vice-President Chesson and a quorum was established. Trustees present were: Chesson, Doyle, McEvelly-Reed and Young. Absent: McSteen, Petersen and Swick. Also present: Director Offerman, Assistant Director Griggs and Recording Secretary Esposito.

Public Comments: None

Review and Approval of Consent Agenda: The May Consent Agenda was approved. Trustee Doyle moved, seconded by Young to accept the Consent Agenda. Ayes: Chesson, Doyle, McEvelly-Reed and Young. Absent: McSteen, Petersen and Swick.

Committee Reports:

- a. Building & Grounds – The Building & Grounds committee did not meet.
- b. Community Outreach – The Community Outreach committee did not meet.

Old and New Business:

- a. Covid-19 Update – Director Offerman reviewed the preliminary reopening plan for the library. Trustees agreed to remove furniture within the buildings in order to comply with social distancing.
- b. Strategic Planning – Nothing to report.
- c. Operating Policy – Trustee McEvelly-Reed moved, seconded by Doyle to approve the Operating Policy as amended effective 5/13/2020. Ayes: Chesson, Doyle, McEvelly-Reed and Young. Absent: McSteen, Petersen and Swick.
- d. Personnel Policy – Trustee Young moved, seconded by McEvelly-Reed to approve the Personnel Policy as amended effective 5/13/2020. Ayes: Chesson, Doyle, McEvelly-Reed and Young. Absent: McSteen, Petersen and Swick.
- e. FY21 Working Budget – Trustee Young moved, seconded by Doyle to approve the FY21 Working Budget. Ayes: Chesson, Doyle, McEvelly-Reed and Young. Absent: McSteen, Petersen and Swick.

Adjournment: Trustee Young moved, seconded by McEvelly-Reed to adjourn the meeting at 6:40 p.m. Motion carried by a voice vote with 4 ayes.

Respectfully submitted,

Jennifer Doyle, Secretary
Board of Library Trustees
Three Rivers Public Library District