



**Three Rivers Public Library District
Channahon & Minooka IL
Board Meeting Minutes
November 11, 2020**

Call to order: The meeting was called to order at 6:00 p.m. by President Swick and a quorum was established. Trustees present were: Chesson, Doyle, McEvelly-Reed, McSteen, Swick and Young. Absent: Petersen. Also present: Director Offerman, Assistant Director Griggs and Recording Secretary Esposito.

Review and Approval of Consent Agenda: The November Consent Agenda was approved. Trustee Young moved, seconded by Chesson to accept the Consent Agenda. Ayes: Chesson, Doyle, McEvelly-Reed, McSteen, and Young. Absent: Petersen.

Public Comments: Trustee Young gave her resignation and her last meeting will be January.

Committee Reports:

- a. Building & Grounds – The Building & Grounds committee did not meet.
- b. Community Outreach – The Community Outreach committee did not meet.

Old and New Business:

- a. Covid-19 Update – Director Offerman distributed a library protocol to address situations regarding Covid-19. Director Offerman also discussed the possibility of a temporary reduction in operating hours.
- b. Strategic Planning – Director Offerman reported the community survey has been sent out and it is due on Friday, November 13th. So far there are 682 responses.
- c. Serving Our Public 4.0 – Trustees reviewed the next five chapters for the Per Capita Grant requirement.
- d. Ordinance 2020-ORD4 Levy – Trustee Doyle moved, seconded by McEvelly-Reed to approve Ordinance 2020-ORD4 Levy. Ayes: Chesson, Doyle, McEvelly-Reed, McSteen and Young. Absent: Petersen.

Adjournment: Trustee Swick moved, seconded by Young to adjourn the meeting at 6:26 p.m. thanking veterans past, present and future, wishing everyone a Happy Thanksgiving and a happy 2nd birthday to Nora Swick. Motion carried by a voice vote with 5 ayes.

Respectfully submitted,

Jennifer Doyle, Secretary
Board of Library Trustees
Three Rivers Public Library District