



Three Rivers Public Library District Channahon & Minooka IL Board Meeting Minutes September 9, 2020

Call to order: The meeting was called to order at 6:00 p.m. by President Swick and a quorum was established. Trustees present were: Chesson, Doyle, McEvelly-Reed, Petersen, Swick and Young. Absent: McSteen. Also present: Director Offerman, Assistant Director Griggs and Recording Secretary Esposito.

Budget and Appropriation Hearing: No public attended.

Review and Approval of Consent Agenda: The September Consent Agenda was approved. Trustee Young moved, seconded by Petersen to accept the Consent Agenda. Ayes: Chesson, Doyle, McEvelly-Reed, Petersen and Young. Absent: McSteen.

Public Comments: None

Committee Reports:

- a. Building & Grounds – The Building & Grounds committee did not meet. Director Offerman and Assistant Director Griggs reported no issues.
- b. Community Outreach – The Community Outreach committee did not meet. Nothing to report.

Old and New Business:

- a. Covid-19 Update – Director Offerman informed the board that Will County has allotted \$15,000 for the library for Covid-19 related expenses. Director Offerman informed the board that materials returned are now required to be quarantined for 7 days.
- b. Strategic Planning – Director Offerman reported that a large building may be going up to for sale within the district and asked trustees if they would consider moving to a new location. Trustees are open to the option.
- c. Patron Behavior Policy – Trustee McEvelly-Reed moved, seconded by Young to approve the Patron Behavior Policy as amended effective 9/9/2020. Ayes: Chesson, Doyle, McEvelly-Reed, Petersen and Young. Absent: McSteen.
- d. Ordinance 2020-4 Budget and Appropriation – Trustee Chesson moved, seconded by Petersen to approve Ordinance 2020-4 Budget and Appropriation. Ayes: Chesson, Doyle, McEvelly-Reed, Petersen and Young. Absent: McSteen.
- e. Resolution 2020-4 Estimate of Funds Needed – Trustee Petersen moved, seconded by McEvelly-Reed to approve Resolution 2020-4 Estimate of Funds Needed. Ayes: Chesson, Doyle, McEvelly-Reed, Petersen and Young. Absent: McSteen.
- f. Estimate of Revenues – Trustee Doyle moved, seconded by Chesson to approve Estimate of Revenues. Ayes: Chesson, Doyle, McEvelly-Reed, Petersen and Young. Absent: McSteen.
- g. Cash Receipts and Disbursements – Trustee Young moved, seconded by Chesson to approve Cash Receipts and Disbursements. Ayes: Chesson, Doyle, McEvelly-Reed, Petersen and Young. Absent: McSteen.
- h. Staff Holiday Dinner – Tabled until October.

Adjournment: Trustee Swick moved, seconded by Chesson to adjourn the meeting at 6:21 p.m. remembering 9/11 is coming up and reminding everyone to complete your census. Motion carried by a voice vote with 5 ayes.

Respectfully submitted,

Jennifer Doyle, Secretary
Board of Library Trustees
Three Rivers Public Library District