



**Three Rivers Public Library District  
Channahon & Minooka IL  
Board Meeting Minutes  
January 13, 2021**

Call to order: The meeting was called to order at 6:00 p.m. by President Swick and a quorum was established. Trustees present were: Chesson, Doyle, McEvelly-Reed, McSteen, Petersen (remotely 6:02), Swick and Young. Also present: Director Offerman, Assistant Director Griggs and Recording Secretary Esposito.

Review and Approval of Consent Agenda: The January Consent Agenda was approved. Trustee Doyle moved, seconded by Young to accept the Consent Agenda. Ayes: Chesson, Doyle, McEvelly-Reed, McSteen and Young. Absent: Petersen.

Public Comments: Michael Morman submitted a written public comment asking the board to consider a charging station for each building for electric cars.

Committee Reports:

- a. Building & Grounds – The Building & Grounds committee did not meet.
- b. Community Outreach – The Community Outreach committee did not meet.

Old and New Business:

- a. Covid-19 Update – Director Offerman reported that the library received the remaining CaresAct funds. The library operating hours in each building have been changed for winter hours.
- b. Strategic Planning – Director Offerman informed the board that the library's Strategic Plan is up for its three year review. Director Offerman requested the board to considering hiring a consultant to analyze the Plan.
- c. Community Survey Results – Director Offerman shared the recap of the survey.
- d. Serving Our Public 4.0 – Trustees reviewed the next two chapters for the Per Capita Grant requirement.
- e. Director Evaluation – Evaluations were distributed to Trustees to complete and send to Secretary Doyle who will compile the results and present at the February 2021 meeting.

Adjournment: Trustee Swick moved, seconded by Young to adjourn the meeting at 6:38 p.m. thanking Samantha Young for her service on the Board. Motion carried by a voice vote with 6 ayes.

Respectfully submitted,

Jennifer Doyle, Secretary  
Board of Library Trustees  
Three Rivers Public Library District