



**THREE RIVERS PUBLIC LIBRARY DISTRICT  
Channahon & Minooka IL  
Community Outreach Committee Meeting Minutes  
June 17, 2019**

Call to order: The meeting was called to order at 4:34 p.m. by Trustee Doyle. Trustees present were: Doyle and McEvelly-Reed. Also present: Director Offerman and Assistant Director Griggs. Absent: McSteen and Young.

New Business:

- a. Community Brochure – The committee reviewed the community brochure. Assistant Director Griggs will make changes and present to the Board at the July meeting.
- b. Community Survey Development - The committee will continue to review survey questions and update as needed. The committee would like shirts ordered for trustees and staff which would encourage the public to “Ask about our library”. Director Offerman will order the shirts.

Adjournment: Trustee Doyle moved to adjourn the meeting at 5:33 p.m.

Respectfully submitted,

Jennifer Doyle, Chair Pro Tem  
Community Outreach Committee