



**Three Rivers Public Library District
Channahon & Minooka IL
Board Meeting Minutes
July 11, 2018**

Call to order: The meeting was called to order at 6:00 p.m. by President Swick and a quorum was established. Trustees present were: Chesson, Doyle, McEvelly-Reed, McSteen, Petersen and Swick. Also present: Director Offerman, Assistant Director Griggs and Recording Secretary Esposito.

Public Comments: Former Trustee, Joan Ferguson expressed her thanks to the board.

Review and Approval of minutes: The June Board Meeting minutes were approved as amended and the Building & Grounds Meeting minutes were approved as presented.

Treasurer's Report: Treasurer Chesson reviewed the preliminary June financials. Trustee Chesson moved, seconded by McSteen to approve the June 2018 expenses in the amount of \$79,745.03. Ayes: Chesson, Doyle, McEvelly-Reed, McSteen and Petersen.

Staff Reports: Director Offerman and Assistant Director Griggs submitted written reports.

Committee Reports:

- a. Building & Grounds – The committee did a walk-around of Channahon. Committee Chair Chesson reviewed the issues that should be addressed.

Old and New Business:

- a. ExxonMobil Agreement – The ExxonMobil Tax Assessment Agreement was presented to the board. Trustee Chesson moved, seconded by McSteen to accept the ExxonMobil Tax Assessment Agreement. Ayes: Chesson, Doyle, McEvelly-Reed, McSteen and Petersen.
- b. US Cold Storage Agreement – Director Offerman informed the board that US Cold Storage has withdrawn their tax abatement agreement.
- c. Strategic Planning – Architect, Rick McCarthy from Studio GC was in attendance to get the Board's feedback regarding a renovation and to discuss the next steps in the process. Director Offerman will request a copy of the architectural contract, have our attorney review it and bring to the August meeting for the Board to review. Trustees agreed to pursue option 3 which is remodel both locations and expand Channahon. Trustees also agreed they do not want to go out for referendum for the remodel/expansion.
- d. Building Grounds and Maintenance – Estimates were provided for siding and additional lighting at both Channahon and Minooka. Trustee Doyle moved, seconded by McEvelly-Reed to accept the proposal from Timm Electric to repair 3 wall packs at Channahon. Ayes: Chesson, Doyle, McEvelly-Reed, McSteen and Petersen.
- e. Friends of the Library – A brochure is being developed along with a membership tier. In August, Caitlin Loizon, will be in attendance to present the Friends of the Library proposal.
- f. Officer Election/Board Vacancy – Director Offerman will check with our attorney to determine the term length of the vacant trustee position. The vacant trustee position will be posted. Trustee McEvelly-Reed nominated, seconded by Doyle to elect Trustee Chesson as Vice President. Ayes: Doyle, McEvelly-Reed, McSteen and Petersen.

Abstain: Chesson. Trustee Doyle nominated, seconded by McSteen to elect Trustee Petersen as Treasurer. Ayes: Chesson, Doyle, McEvilly-Reed and McSteen. Abstain: Petersen.

Adjournment: Trustee Swick moved, seconded by Doyle to adjourn the meeting at 7:25 p.m. thanking Joan Ferguson for all her years of service with the library board. Motion carried by a voice vote with 4 ayes.

Respectfully submitted,

Jennifer Doyle, Secretary
Board of Library Trustees
Three Rivers Public Library District