



**Three Rivers Public Library District
Channahon & Minooka IL
Board Meeting Minutes
June 13, 2018**

Call to order: The meeting was called to order at 6:00 p.m. by President Pro Tem Swick and a quorum was established. Trustees present were: Chesson, Doyle, Petersen and Swick. Absent: Ferguson, McEvilly-Reed and McSteen. Also present: Director Offerman, Assistant Director Griggs and Recording Secretary Esposito.

Public Comments: None

Review and Approval of minutes: The May Board Meeting minutes were approved as presented.

Treasurer's Report: Treasurer Chesson reviewed the May financials. Trustee Chesson moved, seconded by Petersen to approve the May 2018 expenses in the amount of \$66,456.31. Ayes: Chesson, Doyle, Petersen and Swick. Absent: Ferguson, McEvilly-Reed & McSteen.

Staff Reports: Director Offerman and Assistant Director Griggs submitted written and presented oral reports. Director Offerman informed the board that we will have a table at Summerfest this weekend. On Memorial Day weekend our server crashed and Computer Specialist Chesko, was able to get it up and working again. Patron, Tom Smith will be donating several artifacts from Briscoe Mounds to the library for permanent display including pottery remnants.

Committee Reports:

- a. Building & Grounds – The committee did a walk-around of Minooka. Committee Chair Chesson reviewed the issues that should be addressed. A walk-around will be done at Channahon at 5:00 p.m. on July 11th.

Old and New Business:

- a. Strategic Planning – Architect, Rick McCarthy from Studio GC will be attending the July meeting to get the Board's feedback regarding a renovation and to discuss the next steps in the process.
- b. Friends of the Library – Director Offerman spoke with the library's attorney regarding a Friend's Group and was advised there would be no issue as long as they are registered as a 501c3 non-profit organization. Director Offerman reassured the board that there will be an agreement regarding the boundaries between the Friends of the Library and the Board of Directors.
- c. Board Vacancy – Trustee Ferguson has resigned from the board. Trustees elected to keep the trustee seat open until the next election. Trustee Doyle nominated, seconded by Chesson to elect Trustee Swick as President effective July 11th. Ayes: Chesson, Doyle and Petersen. Absent: McEvilly-Reed and McSteen. Abstain Swick.
- d. Prevailing Wage Ordinance 2018-ORD2 – Trustee Chesson moved, seconded by Doyle to approve Prevailing Wage Ordinance 2018-ORD2. Ayes: Chesson, Doyle, Petersen and Swick. Absent: McEvilly-Reed & McSteen.
- e. FY18 Board Meeting Schedule 2018-ORD3 – The ordinance was presented to the board with the October board meeting changed to October 17th due to a conference conflict. Trustee Petersen moved, seconded by Chesson to approve FY18 Board Meeting

Schedule 2018–ORD3. Ayes: Chesson, Doyle, Petersen and Swick. Absent: McEvilly-Reed & McSteen.

Adjournment: Trustee Swick moved, seconded by Petersen to adjourn the meeting at 6:48 p.m. wishing everyone a happy flag day tomorrow, a happy Summerfest this weekend and announcing that her son, Gavin will be a big brother. Motion carried by a voice vote with 4 ayes.

Respectfully submitted,

Jennifer Doyle, Secretary
Board of Library Trustees
Three Rivers Public Library District