



Bloodborne Pathogens Policy

While normal library operations are not likely to involve circumstances exposing employees or users to bloodborne pathogens, the Three Rivers Public Library District complies with Illinois Department of Labor regulations and, therefore, the federal Occupational Safety and Health Administration regulations relating to occupational exposures to bloodborne pathogens which have been incorporated by administrative actions.

- A. **Exposure Determination:** No particular job classification of the Library has occupational exposure, meaning “reasonably anticipated...contact with blood or other potentially infectious materials that may result from the performance of an employee’s duties”. However, emergencies may occur with staff or patrons to which library employees in all classifications may be called upon to respond with assistance. Emergencies with “out of control” individuals (e.g. biting, spitting, etc.) could present an individual threat.

- B. **Universal Precautions:** All potential circumstances of exposure must be taken into account by the Library and its employees to protect against exposures. Hepatitis B (HBV), human immunodeficiency virus (HIV), and other bloodborne pathogens found in human blood and other body fluids cause life-threatening diseases. In emergency or other such circumstances when contact with blood or other potentially infectious materials may result, the Library’s approach to infection control requires all human blood and body fluids to be treated as if known to be infectious for HIV, HBV, and other bloodborne pathogens. Engineering and work practice controls shall be used to eliminate or minimize employee exposures, and if a possibility of exposure remains, personal protective equipment shall also be used.

- C. **Exposure Control Plan:** At any time within the Library environment that human blood, body fluids, or other potentially infectious materials are presented, the area contaminated shall be immediately cordoned off and quarantined, even if the entire library must be closed to accomplish this completely. Personal protection equipment, such as gloves, masks, etc., shall be provided and used in the cleanup and safe disposal of contaminated waste such as blood-tinged materials. (e.g. Band-Aids, gauze, cotton, clothing, etc.) If advisable, a professional hazardous/contaminated cleanup firm shall be contacted and retained for complete cleanup and decontamination. The quarantine shall be effective until complete cleanup and disposal is obtained. Hand-washing facilities

are provided by the Library and must be used by the employees as soon as feasible, including following the removal of personal protective equipment. A complete record of all incidents, exposures, cleanup, and disposals shall be kept in the Director's office.

- D. Training and Exposure Follow-Ups: The Library shall provide directly or through System, State, or associational programs, bi-annual in-service training/educational programs for all affected employees. Any employee who has an occupational exposure shall be offered treatment based on exposure. Following the report of an exposure incident, the Library will make immediately available to the exposed employee or employees a confidential medical evaluation and follow-up as provided in the regulations.

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