

Read Now In-Browser Reader Guide

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Navigation

Page Forward and Backward

To page forward within Read Now, press the **right arrow key** on your keyboard. To go backward, press the **left arrow key** on your keyboard. Alternatively, you can also **hover** over the right or left side of your browser and select the associated **arrow** to go forward and backward within your book.

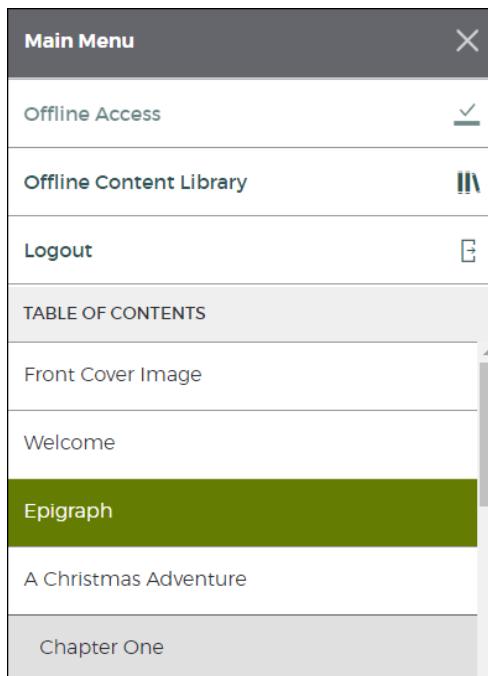


Table of Contents

Access your book's Table of Contents (TOC) by hovering over the upper left side of your browser and then clicking the **Menu** icon.



The menu will expand. If your book contains a linkable TOC, it will display here. You can scroll up and down the TOC to find what you need. Click on the **chapter name** to go directly to that place in your book.

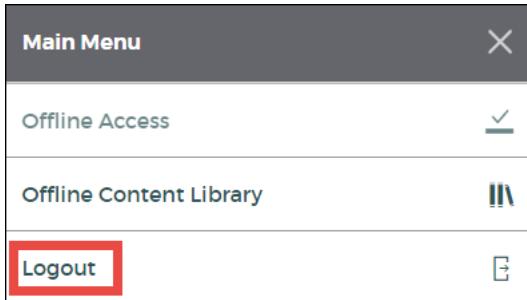


Main Menu

- Offline Access
- Offline Content Library
- Logout
- TABLE OF CONTENTS
 - Front Cover Image
 - Welcome
 - Epigraph**
 - A Christmas Adventure
 - Chapter One

Logging Out

If you share your device with others, you can log out of Read Now when you end your session to ensure that the other users cannot see your checked out items. Just select **Logout** from the main menu. Remember, if you log out, you will not be able to access any of your content offline unless you have downloaded it for offline access.



The next time other users access Read Now, they will need to log in to their own respective accounts in order to see their checked out items. This will require an active internet connection.

Display Settings

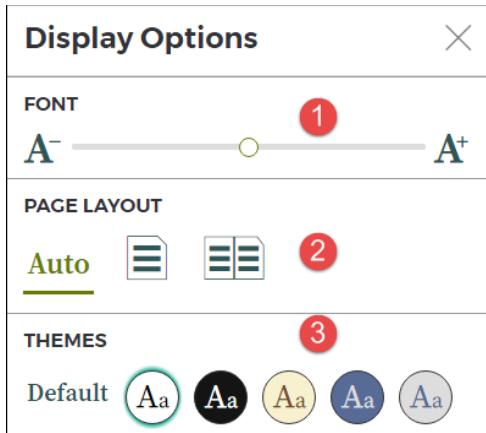
Font Options

Click on the double A icon in the upper right corner of your browser window to open the **Display Options** area.



You can make changes to your font size, the background color, and the layout. Changes you make here will display and save immediately in the background, so you can instantly view your changes.

- **Font (1)** – Use the **slider** to increase or decrease the size of your font. Alternatively, you can click on either **A icon** to increase or decrease the size of your font. Please note that if text is embedded within an image, the text size will not change. When text is embedded in an image (as is the case in large, coffee table books), the text is set by the publisher and cannot be changed.
- **Page Layout (2)** – If you want to display one or two pages at a time, click on the associated **icon** in this section. Select **Auto** to view pages as designated by the publisher.
- **Themes (3)** – Click on a **color swatch** to change the background and font color to something you find more legible.

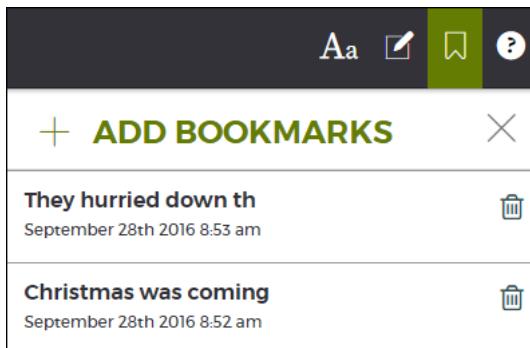


Bookmarks

To create a bookmark, click on the **Bookmark icon** in the upper right corner of your screen.



The **Add Bookmark** panel will display. Click the **plus icon** to add your bookmark. You can delete an existing bookmark by clicking on the **trash can icon**.



Notes, Highlights, and More

To highlight a portion of text, just select that text with your mouse. When you release your mouse button, a pop-up window will display. From here, you can select one of the following options:

- Highlight the text
- Take a note
- Search for the text within Google
- Search for the text within Wikipedia

- Look up the definition for a selected word

ve been with you for the past two hours. You seen me eat lunch?"
y. There's
ying, right
to Bell."

ered soft tacos for himself and a burrito supreme for his passenger. As they said, "So I keep thinking, 'What's this guy doing at all these funeral hor of my business, but I've been driving for eighteen years, and I've never h in on funeral homes all over town. Never had a ride who had that man

HIGHLIGHT **NOTE** **GOOGLE** **WIKIPEDIA** **DEFINE**

Highlighting

Select **Highlight** to display the highlight colors menu.

The Baron swooped his plane over the dolls' tea party, flying so low he made the teapot shake.
 "BOMBS AWAY!" he cried, hurling down a sherbet candy.
 "Duck!" the General shouted.
 But the next moment the officers yelled. There was a loud bang.
 "Run!" the General shouted.
 They stumbled over the cups and saucers, coughing and spluttering. Finally, they saw a white palace looming before them through the haze of sweet powder. It had a flower fairy at the gate and there were pink beads twinkling on the turrets.
 "Quick! Let's hide in there!" the General shouted.
 The officers staggered toward it and tumbled through the arch. But when they entered the courtyard, they all jumped—for staring down at them was a huge winged dragon, as big as a cat.

HIGHLIGHT **NOTE** **GOOGLE** **WIKIPEDIA** **DEFINE**

Click on the color you wish to associate with the selected text. The color will change immediately. If you want to remove the highlight entirely, click on the **trash can icon**.

The Baron swooped his plane over the dolls' tea party, flying so low he made the teapot shake.
 "BOMBS AWAY!" he cried, hurling down a sherbet candy.
 "Duck!" the General shouted.
 But the next moment the officers yelled. There was a loud bang.
 "Run!" the General shouted.
 They stumbled over the cups and saucers, coughing and spluttering. Finally, they saw a white palace looming before them through the haze of sweet powder. It had a flower fairy at the gate and there were pink beads twinkling on the turrets.
 "Quick! Let's hide in there!" the General shouted.

View and Edit Your Saved Highlights

You can view a list of all your saved highlights and notes by clicking on the **Highlight and Notes icon** in the upper right corner of your browser window.



Sort your highlights and notes by **Color** or by **Date**. Click on a highlight to go directly to that place in your book. Click on the **trash can icon** to delete that highlight or note.

Notes/Highlights

COLOR	DATE	
	September 28th 2016 9:05 am	+
	September 28th 2016 9:05 am	+
	September 28th 2016 9:05 am	+

The Notes/Highlights interface shows three saved highlights. Each highlight has a color swatch (pink, green, blue) and a timestamp (September 28th 2016 9:05 am). To the right of each highlight are a plus sign icon and a delete icon. Two red arrows point upwards from the text area to the color and date headers.

If you want to create a note with a saved highlight, or change the color of the highlight, click the **plus icon** next to the associated highlight.

“Where in the world can he be?” the General raged, peering around the nursery through his field glasses. Then suddenly Nutmeg and Mrs. Marchmouse came running over. They had been watching from the nursery door and had seen what had happened.

September 28th 2016 9:05 am

A text field will display. You can enter text within this field to create a note. Additionally, if you want to change the color of your highlight, just click on another **color swatch**. Click **Save** once you are done to save your changes.

"Where in the world can he be?" the General raged, peering around the nursery through his field glasses. Then suddenly Nutmeg and Mrs. Marchmouse came running over. They had been watching from the nursery door and had seen what had happened.



This is an example of a note.

CANCEL **SAVE**

You can view a list of all your saved highlights and notes by clicking on the **Highlight and Notes icon** in the upper right corner of your browser window.



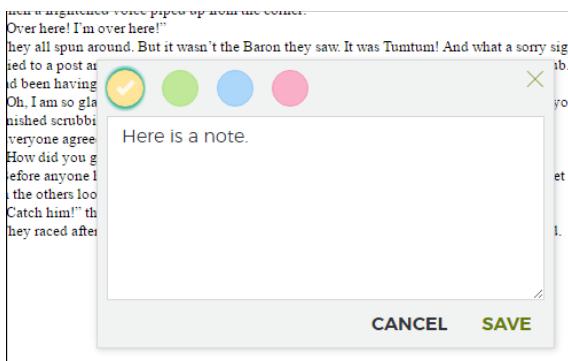
Notes

Select **Note** to create a note.

The Baron swooped his plane over the dolls' tea party, flying so low he made the teapot shake.
 "BOMBS AWAY!" he cried, hurling down a sherbet candy.
 "Duck!" the General shouted.
 But the next moment, the Baron's plane was hit.
 The officers yelled, "Run!" the General shouted.
 They stumbled over the cups and saucers, coughing and spluttering. Finally, they saw a white palace
 looming before them through the haze of sweet powder. It had a flower fairy at the gate and there were pink
 beads twinkling on the turrets.
 "Quick! Let's hide in there!" the General shouted.
 The officers staggered toward it and tumbled through the arch. But when they entered the courtyard, they all
 jumped—for staring down at them was a huge winged dragon, as big as a cat.

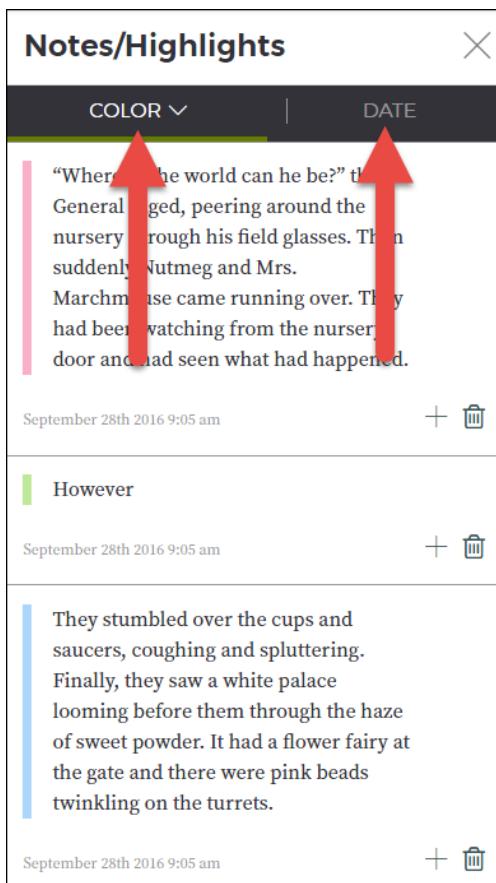


A text window will display. From here, enter the text for your note. If you want to save the note as a highlight, select the **color swatch** you desire from the pop-up window. Click **Save** to save your changes.



[View and Edit Your Saved Notes](#)

Sort your highlights and notes by **Color** or by **Date**. Click on a note to go directly to that place in your book. Click on the **trash can icon** to delete that highlight or note.



A screenshot of a mobile-style application titled "Notes/Highlights". The interface includes a header with "Notes/Highlights" and a close button. Below the header is a toolbar with "COLOR" and "DATE" buttons, each with a dropdown arrow. Two large red arrows point upwards from the text area towards these buttons, indicating they are used for sorting. The main content area displays three saved notes:

- The first note is pink-highlighted and dated September 28th 2016 at 9:05 am. It contains a paragraph of text and includes a "+" and a trash can icon.
- The second note is green-highlighted and dated September 28th 2016 at 9:05 am. It contains the word "However" and includes a "+" and a trash can icon.
- The third note is blue-highlighted and dated September 28th 2016 at 9:05 am. It contains a paragraph of text and includes a "+" and a trash can icon.

If you need to edit a note, click on the **pencil icon**.

“Come out, Baron! The game is up!”
 the General shouted. But the Baron
 kept very still. The officers stomped
 around the courtyard trying to find
 him. “Where are you?” the General
 barked. Then a frightened voice
 piped up from the corner: “Over
 here! I’m over here!”

Here is a note.

September 28th 2016 9:18 am

PENCIL
DELETE

The notes text field will display for editing. In addition to changing your text, you can also create a highlight or change the color of the existing highlight associated with your note. Once you make your changes, click **Save**.

“Come out, Baron! The game is up!” the
 General shouted. But the Baron kept
 very still. The officers stomped around
 the courtyard trying to find him.
 “Where are you?” the General barked.
 Then a frightened voice piped up from
 the corner: “Over here! I’m over here!”

Here is a note. I am editing the text of this
 note within this text box.

CANCEL
SAVE

Look Up a Word or Phrase in Google

Select **Google** to look up your selected text in Google.

ve been with you for the past two hours. You seen me eat lunch?”
 y. There’s HIGHLIGHT NOTE COOCLE WIKIPEDIA DEFINE

to Bell.”

ered soft tacos for himself and a burrito supreme for his passenger. As they said, “So I keep thinking, ‘What’s this guy doing at all these funeral homes? Of my business, but I’ve been driving for eighteen years, and I’ve never had a ride who had that many

A list of ten results from Google will display. Click one of the results to open up a new browser tab with that link. Click on the **X icon** to close the search results portion of the page.

Google Search

X

10 RESULTS

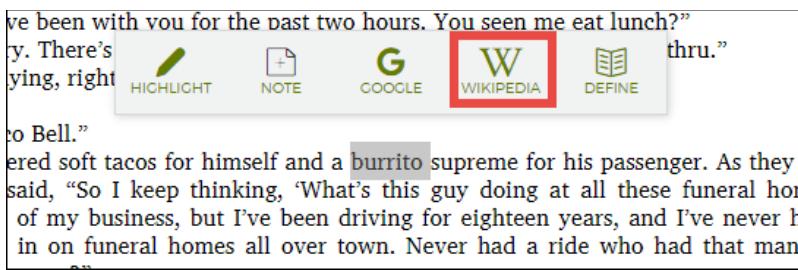
High Tech Burrito Corporation: quotes & news - Google Finance
<http://www.google.com/finance?cid=15893806>

Burrito Drive Delivery Area
https://www.google.com/mymaps/viewer?mid=1Pieq9_DGlxVxymkRZGVxLfh-M9Y&hl=en

Mission Burritos: quotes & news - Google Finance

Look Up a Word or Phrase in Wikipedia

Select **Wikipedia** to look up your selected text in Wikipedia.



The screenshot shows a text editor interface with a highlighted phrase "you seen me eat lunch?". Below the text, there is a toolbar with five buttons: HIGHLIGHT, NOTE, GOOGLE, WIKIPEDIA (which is highlighted with a red box), and DEFINE. The text continues below the toolbar.

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A list of ten results from Wikipedia will display. Click one of the results to open up a new browser tab with that link. Click on the X icon to close the search results portion of the page.

Wikipedia Search

X

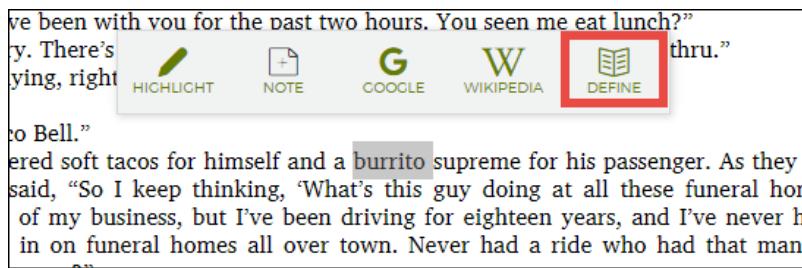
10 RESULTS

Burrito
A burrito (US English /bəˈritō/, buˈrítō) is a type of Mexican and Tex-Mex food, consisting of a large wheat flour tortilla with a filling, wrapped into a closed-ended cylinder, in contrast to a taco, where the tortilla is simply folded around the filling.

Burrito Deluxe
Burrito Deluxe is the second album by the

Define a Word

Select **Define** to look up the definition of your selected text.



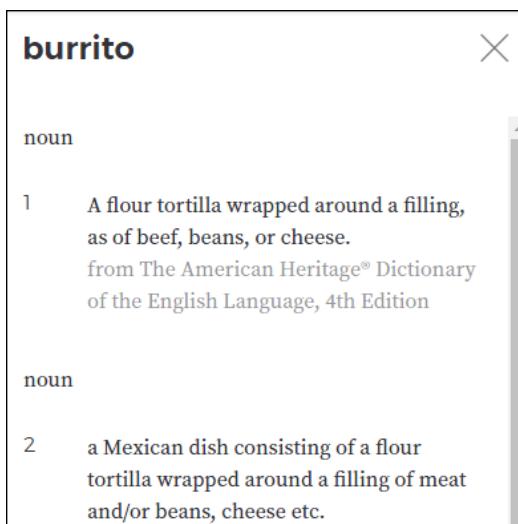
ve been with you for the past two hours. You seen me eat lunch?"
 y. There's
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HIGHLIGHT **NOTE** **G COOGLE** **W WIKIPEDIA** **DEFINE**

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A list of definitions will display, along with the source for the definition. Click on the **X icon** to close the definition portion of the page.



burrito X

noun

1 A flour tortilla wrapped around a filling, as of beef, beans, or cheese.
 from The American Heritage® Dictionary of the English Language, 4th Edition

noun

2 a Mexican dish consisting of a flour tortilla wrapped around a filling of meat and/or beans, cheese etc.

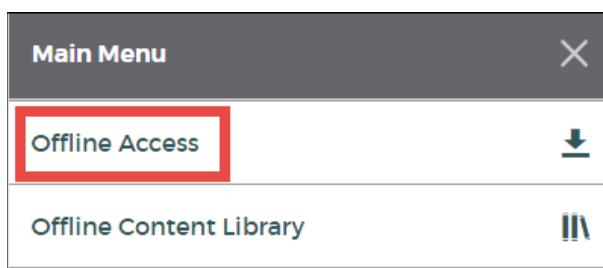
Read Offline

Save Your Book

You can save your book to read offline by hovering over the left side of your browser and clicking on the **Menu** icon.



The menu will expand. Click **Offline Access**.

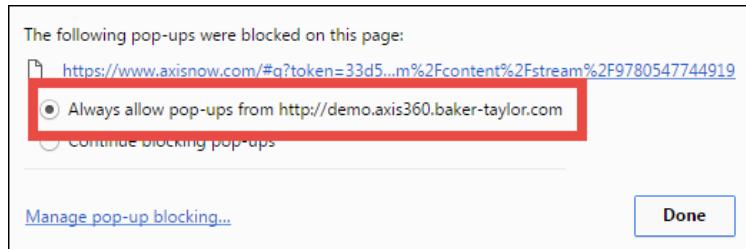


Main Menu X

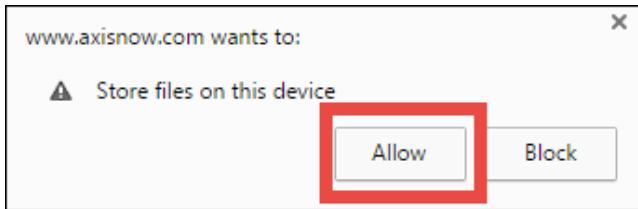
Offline Access ▼

Offline Content Library ▼

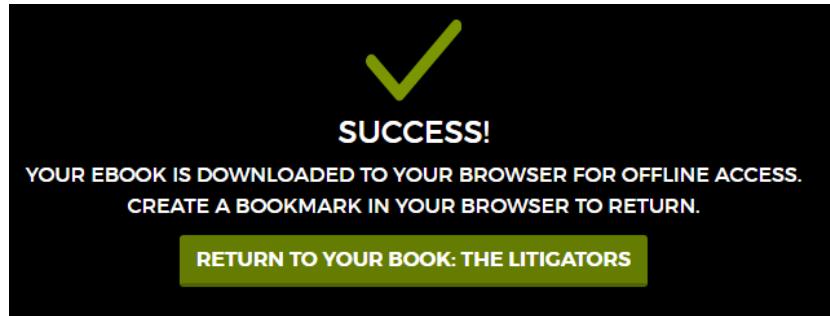
You must allow pop-ups to display on Read Now in order to save your book for offline access. If you have a pop-up blocker, you'll need to manually enable pop-ups to successfully save your book. Below is an example of what this will look like on a Chrome browser.



In addition, with some browsers, you will be asked to confirm that Read Now can store the offline book on your device. You will need to allow this in order to save your book.



The browser will save your book for offline reading. You will receive the below success message when the book has been saved successfully. Make sure you bookmark the page you're on so you can easily return to your book when you are offline.



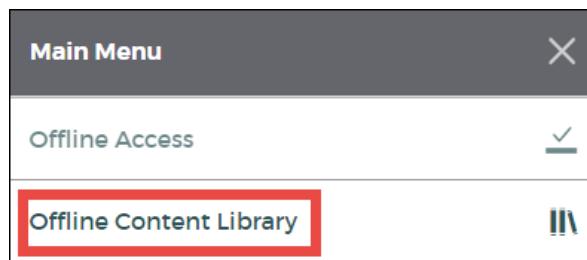
Click **Return to Your Book** to go back to your book and continue where you left off.

Access Your Book Offline

To access the books you've saved for offline reading, click on your **saved bookmark** to go to your **Offline Content Library**. A list of the books you've saved for offline reading will display. Click on a book jacket to open your book and immediately begin reading!



You can view your Offline Content Library at any time by going to the main **Menu** and then selecting **Offline Content Library**.



Keyboard Shortcuts

Use the following keyboard shortcuts within Read Now to navigate throughout the site without using your mouse.

- **Toggle the Help Menu – H**
- **Toggle the Font Display Options – O**
- **Toggle the Notes/Highlights Menu – N**
- **Toggle the Bookmark Menu – B**
- **Show Navigation – V**
- **Hide Navigation – X**
- **Show the Table of Contents and Main Menu – M**
- **Previous Page – Left Arrow or Page Up**
- **Next Page – Right Arrow or Page Down**